

**Govt. M.M.R. P.G. College Champa
Distt. Janjgir-Champa (C.G.)**

Ref. No./2015

Champa, Date- 15.07.2015

First meeting IQAC

On 15.07.2015 first meeting of IQAC this session was held for which notice was circulated on 14.07.2015. Following members were present in the meeting.

S.No.	Name	Signature
1	Dr. B.D. Diwan	Signed
2	Prof. R.R. Sahu	Signed
3	Dr. G.R. Patle	-
4	Dr. S.P. Bhardwaj	Signed
5	Shri J.k. Diwan	Signed
6	Shri Kiran Sharma	Signed
7	Shri Ganesh Shriwas	Signed
8	Dr. V.K. Sharma	Signed


Principal
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Minutes of the first meeting IQAC held on 15.07.2015

S.NO.	Minutes	Compliances
1	To follow the academic calendar issued by Higher Education department of Chhattisgarh	Academic calendar for the session 2015-16 is circulated among faculties and notified for the students.
2	Various Committees of faculties and staff.	Committees for time table and various activities were formed.
3	Orientation program for newly admitted students in which they will be introduced with the syllabus and career prospects of respective courses.	Orientation program is organized for newly admitted students.
4	Discussion over the number of student/occupied seats of various courses and previous year's results.	Done
5	Attendance register for professors/Assistant professors is proposed to be maintained.	Attendance register is maintained for college teaching staff.
6	It was decided to organize a plantation program in the college.	Plantation program conducted by Botany & NSS departments.
7	Student's union election/nomination, oath taking ceremony calendar was discussed in the meeting.	Student union election conducted successfully.
8	It was proposed to motivate students for using educational apps through their gadgets.	Students were motivated for such activities.
9	To issue identity card and library card to students was decided.	Identity and Library card issued.
10	Time table to be prepared for issuing books to the students.	Prepared.
11	A program is decided to be organized on "Basic information of computers" for the students.	Program conducted
12	Admission committee is to be formed to provide information to the parents and students.	Admission committee formed.
13	Visitors register is decided to be kept on the entrance of college.	Register maintained.
14	Identity card is to be made compulsory for the students.	Notice Issued.
15	Complain Box/First Aid Box to be kept in the college.	Boxes maintained.
16	To provide students various information through career guidance cell.	Career guidance cell conducted various programs.
17	Sports department will issue an academic calendar for various activities of sports in the college.	Various activities performed.

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Ref. No./2015

Champa, Date- 19.09.2015

Second meeting IQAC

On 19.09.2015 second meeting of IQAC this session was held for which notice was circulated on 18.09.2015. Following members were present in the meeting.


S.No.	Name	Signature
1	Dr. B.D. Diwan	Signed
2	Prof. R.R. Sahu	Signed
3	Dr. G.R. Patle	-
4	Dr. S.P. Bhardwaj	Signed
5	Shri J.k. Diwan	Signed
6	Shri Kiran Sharma	Signed
7	Shri Ganesh Shriwas	Signed
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Minutes of the second meeting IQAC held on 19.09.2015

S.NO.	Minutes	Compliances
1	It was decided to organize internal evaluation in U.G. and P.G. Classes.	Internal evaluation and seminars organized by various department.
2	To organize health check-up camps under the banner of Red Cross society.	Various activities are done by Red Cross, Sports department and NSS.
3	Various activities to be conducted under the banner of NSS unit like clear	
4	Inter college and sector level sports events to be organized by the sports department.	Organized
5	College will organize SVEEP programs for the benefit of the students. This will teach them the importance of their votes.	Various program organized.
6	To program to be organized create awareness regarding traffic sense among the studies.	Program organized.
7	Students to be taught the process of banking and importance of small saving through a workshop.	Program organized.


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Ref. No./2015

Champa, Date- 17.12.2015

Third meeting IQAC

On 17.12.2015 third meeting of IQAC this session was held for which notice was circulated on 16.12.2015. Following members were present in the meeting.


S.No.	Name	Signature
1	Dr. B.D. Diwan	Signed
2	Prof. R.R. Sahu	Signed
3	Dr. G.R. Patle	-
4	Dr. S.P. Bhardwaj	Signed
5	Shri J.k. Diwan	Signed
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Minutes of the third meeting IQAC held on 17.12.2015

S.NO.	Minutes	Compliances
1	Women cell will organize various programs to encourage female students in various fields.	Various programs were organized by the women cell.
2	Various programs to be organized on "Beti Bachao Beti Padhao".	"Beti Bachao Beti Padhao" program was conducted by women cell.
3	Various sports events are decided to be organized for the student of the college.	Students participated in various sector & University level program.
4	To bring awareness regarding Legal Literacy.	"Legal literacy" program was organized.
5	A program was decided to be organized on fundamental rights/duties, human rights.	Program conducted.
6	To organize academic programs for the students through invited talks and lectures.	Various guest lecturers conducted by the departments.
7	Students are decided to be guided for preparation of environment projects.	Students were taken for study tours.
8	To organize doubt classes for slow learners.	Classes organized.
9	To go for MOU with social organization of Champa district.	MOU's signed with various social organization.


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Ref. No./2015

Champa, Date- 15.03.2016

Fourth meeting IQAC

On 15.03.2016 fourth meeting of IQAC this session was held for which notice was circulated on 14.03.2016. Following members were present in the meeting.


S.No.	Name	Signature
1	Dr. B.D. Diwan	Signed
2	Prof. R.R. Sahu	Signed
3	Dr. G.R. Patle	-
4	Dr. S.P. Bhardwaj	Signed
5	Shri J.k. Diwan	Signed
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Minutes of the fourth meeting IQAC held on 15.03.2016

S.NO.	Minutes	Compliances
1	It was proposed for the students of MSW to organize a study tour and discussed proper place for visit.	Department of MSW organized study tours for the students.
2	To organize a one day workshop to write proper answer during the final exams.	Workshop organized.
3	To organize a program on to aware students about the consequences of using unfair means during the exams.	Workshop organized.
4	To organize computer awareness program for the students and office staff of the college.	Computer awareness program organized.
5	To organize a workshop for the students for various competitive exams.	Career cell organized various programs
6	To aware students regarding importance of Yoga.	Sports department organized Yoga day.


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